

BRETBY PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL
HELD WEDNESDAY 13th MAY 2015 AT 7:15pm
IN THE WRAGG ROOM, ST WYSTANS, BRETBY

Present: Cllr M Falder, Cllr M Bridges, Cllr S Toon.

In Attendance: Mrs J Storer – Clerk
County Councillor Lindon Chilton

ANNUAL PARISH MEETING

15/01 Election of Chairman

Cllr Falder was nominated by Cllr Bridges. There were no other nominations. Cllr Falder was unanimously elected as Chairman of the Parish Council.

15/02 Chairman to take and sign the Declaration of office

Cllr Falder signed the Declaration of Office for the position of Chairman.

15/03 Election of Vice Chairman

Cllr Bridges was nominated by Cllr Falder. There were no other nominations. Cllr Bridges was unanimously elected as Vice Chairman of the Parish Council.

15/04 Vice Chairman to take and sign the Declaration of Office

Cllr Bridges signed the Declaration of Office for the position of Vice Chairman.

15/05 Completion of Register of Interests

The Councillors all completed the Register of Interest. The Clerk will forward a copy to the Monitoring Officer at SDDC and in addition, place copies of the Registers on the Parish Council website.

15/06 Appointment of Committees – if required

RESOLVED it was not necessary to have any committees.

15/07 Appointment of Cllrs to External Bodies and arrangements for reporting back

AGREED: as there are a small number of Councillors (currently 3), then no one person will be appointed to attend meetings; instead, any Councillor who is able to attend will do so.

15/08 To review the Standing Orders

The Standing Orders have recently been reviewed and no amendments were identified.

15/09 To review the Financial Regulations

The Financial Regulations have recently been reviewed and no amendments were identified.

15/10 Review of inventory of land and assets including buildings and office equipment.

The list of assets owned by the Parish Council was reviewed. No omissions were noted and there had been no additions or disposals during the year.

When the new noticeboard is in position, it will be added to the asset inventory.

15/11 Review and confirmation of arrangements for insurance cover in respect of all Insured risks.

During 2012/13, the Council changed insurers and opted to take out the three year price plan. There have been no changes to the policy, but when the new noticeboard is in situ, the Clerk will advise the insurance company.

15/12 Review of the Council's and/or employees' memberships of other bodies.

The Parish Council is currently a member of and will continue to have membership with DALC. No other memberships were identified.

15/13 Reviewing the Council's complaints procedure.

The Complaints procedure as previously circulated was reviewed and no amendments were made.

The meeting closed at 7:20pm