

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)  
Tel: 01283 733662  
[www.bretbyparishcouncil.org.uk](http://www.bretbyparishcouncil.org.uk)

Date: 29<sup>th</sup> June 2015

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Bretby Parish Council which is to be held on Monday 6<sup>th</sup> July 2015 in the Wragg Room, St Wystan's Church, Bretby at 7.30pm

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk

ORDINARY PARISH COUNCIL MEETING – 7.30pm

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

*The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5 To co-opt Parish Councillors

6 (a) To approve the Minutes of the Annual Meeting of the Parish Council and the Ordinary Parish Council Meeting held on 13<sup>th</sup> May 2015 (Copy already circulated)

(b) To approve the Minutes of the Annual Meeting of the Parish held on 13<sup>th</sup> May 2015 (Copy already circulated)

7 To determine which items if any from Part 1 of the Agenda should be taken with the

public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

- 8 Chairman’s Announcements.
- 9 Report of the Clerk on: -
  - (a) Items from the last meeting
10. To agree to the issuing and acceptance of electronic summons
11. Breby Lane Drains
12. Correspondence - As per attached list
13. Finance
  - (a) Accounts for Payment - As per attached sheet
  - (b) To amend the signatures on the bank account
  - (c) To consider any requests for funds made under S137
  - (e) Risk Assessment update
14. To consider Planning Applications – as per attached list
15. To consider any Consultations
  - (a) SDDC – Street Trading Policy; comments to SDDC by 21<sup>st</sup> August.
16. Items for information only
  - (a) Reports from Meetings attended
  - (b) Notification of Forthcoming meetings  
21<sup>st</sup> July 2015 Safer Neighbourhood & Area Forum at Findern Village Hall

## PART II – CONFIDENTIAL INFORMATION

17. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
18. Date of next meeting

## Clerk's Report – July 2015

### Agenda item

#### 9) Clerk's Report

Parish Councillor Vacancy – The Clerk as instructed at the May meeting, contacted the two interested parties. Mr G Corner has accepted the position, whilst no reply has been received from Mrs P Newton. Mr L Meyrick has subsequently sent an email to the Clerk informing that he was unable to complete the nomination papers as he was out of the country, but he is willing to be co-opted.

#### 10) To receive summonses electronically

In the latest DALC circular (Circular 14 – May 2015), it was confirmed that under The Local Government (Electronic Communications) (England) Order 2015, which came into effect on 30<sup>th</sup> January 2015, summons to the Council meetings can be sent electronically. Members may only receive summonses electronically if consent is given to this method and such consent should be minuted. The consent can be withdrawn at any time.

The Clerk is seeking Councillors approval to receive the summonses via email.

#### 12) Correspondence – July 2015

1. DALC – Various circulars
2. Ministry of Defence – Armed Forces Day – Fly the Flag
3. SDDC – Safer Neighbourhood and Area Meeting 21<sup>st</sup> July
4. SDDC – Notification of Joint Liaison meeting – 8<sup>th</sup> July at 6.30pm
5. SDDC – Flooding Meeting – 24<sup>th</sup> June at 10.00am at SDDC offices
6. Safe Neighbourhoods – Securing vehicle numberplates at Sainsburys on 23<sup>rd</sup> June; 3-6pm
7. Cllr Chilton – report and feedback on enquiries made by DCC relating to the poor visibility when exiting the Planters Nursery.
8. Cllr Chilton – Scrutiny review of 20 mph limits to be held at DCC on 7<sup>th</sup> July 2015

#### 13a) Accounts for Payment

	Mrs J Storer – Petty Cash	£TBC
	HMRC – Clerk's tax (June)	£30.00
	HMRC – Clerk's tax (July)	£30.00
s/o	Mrs J Storer – Clerk fee for July	£120.09
s/o	Mrs J Storer – Clerk fee for August	£120.09
s/o	Mrs J Storer – Clerk fee for September	£120.09

Money Received

Deposit interest

£0.12

13b) Risk Assessment

There are no known additional items that require including in the risk assessment.

14) Planning applications

**9 2015 0124 - PROPOSED INSTALLATION OF PHOTO-VOLTAIC PANELS, INVERTERS AND TRANSFORMERS TO PRODUCE RENEWABLE ELECTRICITY LAND AT SK2821 3837 SUNNYSIDE NEWHALL SWADLINCOTE**

**9 2015 0314 - SITING OF SELF STORAGE CONTAINERS, FORMATION OF ACCESS ROAD AND CIRCULATION AREAS, ASSOCIATED GROUND PROFILING AND LANDSCAPE WORKS, AND SITE LIGHTING AT BRETBY BUSINESS PARK ASHBY ROAD EAST BRETBY BURTON ON TRENT**

**9 2015 0454 - THE ERECTION OF A REAR EXTENSION AT 71 BRETBY LANE BRETBY BURTON ON TRENT**

**9 2015 0464 - THE ERECTION OF A TWO-STOREY EXTENSION (AMENDMENT TO THAT PREVIOUSLY APPROVED UNDER 9/2015/0283) AT 45 ASHBY ROAD EAST BRETBY BURTON ON TRENT**