

BRETRY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 7th November 2016

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Bretby Parish Council which is to be held on Monday 14th November 2016 in the Wragg Room, St Wystan's Church, Bretby at 7.30pm

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

PARISH COUNCIL MEETING – AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To co-opt Parish Councillors

- 6 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 26th September 2016 (Copy already circulated)

7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the

press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

8. Chairman’s Announcements.
9. Report of the Clerk, to include an update on items from the last meeting
10. Governance
11. Drainage issues
12. Correspondence - As per attached list
13. Finance
 - (a) Accounts for Payment - As per attached sheet
 - (b) Risk Assessment update
 - (c) To consider any requests for funds made under S137
 - (d) To agree the bank reconciliation to 25th September 2016
 - (e) To consider the first draft of the 2017/2018 budget
14. To consider Planning Applications – as per attached list
15. To consider any Consultations received
16. Items for information only
 - (a) To receive reports from Meetings attended
 - Flood Liaison Meeting at SDDC – 2nd November 2016 at 10am
 - DCC and Parish Council Liaison Meeting – 31st October 2016 6pm – 8pm at County Offices, Matlock
 - Area and Safer Neighbourhood Forum – 10th October 2016 at Barrow upon Trent Village Hall
 - Basics of Planning and Planning Enforcement – 5th October 2016 at 6.30pm in the Council Chamber at South Derbyshire District Council.
 - (b) Notification of Forthcoming meetings
No notifications received
 - (c) Training Sessions
See DALC circulars
17. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

18. Date of next meeting and items for inclusion

- Drainage
- Draft budget for 2017/18

Clerk's Report – November 2016

Agenda item

9) Clerk's Report

No expressions have been received in the two vacancies for Parish Cllrs.

10) Governance

No items are raised.

12) Correspondence – October 2016

1. DALC – Various circulars
2. SDDC – LDP Part 2
3. SDDC – Notification of BT kiosks to be removed.
4. Clerks & Councils Direct – latest magazine
5. The National Forest – notification that the project is 25 years old this year

13a) Accounts for Payment

0004	Mrs J Storer – expenses	£
0004 DCC	– Pension contribution (Nov)	£32.90
004 HMRC	– Clerk's tax (Nov)	£ 30.40
004 HMRC	– Clerk's tax (Dec)	£30.40
004 DCC	– Pension contribution (Nov)	£32.90
s/o	Mrs J Storer – Clerk fee for November	£XXX
s/o	Mrs J Storer – Clerk fee for December	£XXX

Money Received

Deposit interest (Aug)	£0.13
Deposit interest (Sept)	£0.12
Deposit interest (Oct)	£0.13

13b) Risk Assessment

No changes are brought before the Council for approval

13c) Requests for funding via S137

No requests have been made.

13d) Bank Reconciliation

It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.

14) Planning applications

At the time of preparing the agenda, no applications have been received

- 15) Consultations
None received