

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 5<sup>th</sup> November 2018

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Meeting of the Parish Council meeting of Bretby Parish Council which is to be held at 7.30pm on THURSDAY 15<sup>th</sup> NOVEMBER 2018 in the Wragg Room, St Wystan's Church, Bretby.

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk

PARISH COUNCIL MEETING – AGENDA – 7.30pm

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a disclosable pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

*The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

- 4 Public Speaking – (15 Minutes)
  - (a) A period of not more than 15 minutes will be made available for members of the public to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 24<sup>th</sup> November 2018 (Copy already circulated)
6. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
  
**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**
7. Chairman’s Announcements.
8. Report of the Clerk, to include an update on items from the last meeting

9. Governance
  - a) To co-opt Parish Councillors
  - b) Risk Register update
  - c) General Data Protection Regulations (GDPR)
  - d) Five Year Plan
10. Drainage issues
11. Correspondence - As per attached list
12. Finance
  - (a) Accounts for Payment - As per attached sheet
  - (b) To agree the bank reconciliation
  - (c) To consider any requests for funds made under S137
  - (d) To receive the actual to budget report for the period ending 31<sup>st</sup> October 2018
  - (e) To receive the first budget for 2019/2020
13. To consider Planning Applications
14. To consider any Consultations received  
SDDC – Draft Local Green Spaces Plan Consultation (8<sup>th</sup> October 2018 – 19<sup>th</sup> November 2018)  
*Previously circulated by email to all Cllrs*
15. Items for information only
  - (a) To receive reports from Meetings attended  
Area Forum – 10<sup>th</sup> October 2018 at Ticknall Village Hall – 6.30pm  
Police and Council Liaison Meeting – 15<sup>th</sup> October 2018 (*See Clerk's Report*)
  - (b) Notification of Forthcoming meeting  
DCC – Parish and County Councils liaison meeting – 29<sup>th</sup> January 2019 at DCC offices, Matlock – 6-8pm
  - (c) Training Sessions  
*See DALC circulars which have been provided to all Cllrs*
16. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
17. Date of next meeting and items for inclusion  
Suggested date

## Clerk's Report – November 2018

### **Agenda item**

9) Governance

a) Co-option of Parish Cllr vacancy.

No expressions of interest have been received for the vacancy.

b) Risk Register

The Clerk has no changes to make to the Changes to the Risk Register.

c) General Data Protection Regulations (GDPR)

No further information or action is recommended.

d) Five Year Plan

The Clerk is still recommending that a Five Year plan is set, to assist with budgetary purposes and to allow residents to be aware of the plans for the Parish.

11) Correspondence – November 2018

1. DALC – Various circulars
2. Derbyshire Law Centre – AGM – 7<sup>th</sup> November 2018
3. DCC – Notes from the Community Involvement Scheme – 17<sup>th</sup> September 2018
4. DCC – Parish and County Councils liaison meeting – 29<sup>th</sup> January 2019 at DCC offices, Matlock – 6-8pm
5. DCC Highways Dept – overhanging vegetation on Mount Road, Bretby.  
*(Land on which the tree/shrub is sited, is unregistered land and the Highways Officer is considering what the best options are to resolve the problem)*

*All Cllrs have been circulated with the information prior to the meeting.*

12a) Accounts for Payment

BACS	Mrs J Storer – expenses	£15.74
BACS	Mrs J Storer – Use of home Oct - Dec	£48.26
BACS	HMRC – Clerk's tax (Nov)	£33.40
BACS	HMRC – Clerk's tax (Dec)	£33.40
BACS	DCC – Pension contribution (Nov)	£37.83
BACS	DCC – Pension contribution (Dec)	£37.83
s/o	Mrs J Storer – Clerk fee for Nov	£124.02
s/o	Mrs J Storer – Clerk fee for Dec	£124.02

Money Received

Deposit interest (Oct) £0.12

Balance at bank 24.10.18

Deposit account £3,008.07  
Current account £5386.29

b) Bank Reconciliation

It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.

c) Requests for funding via S137

No requests for funding have been received.

e) To receive the first draft of the 2019/2020 budget

The first draft of the budget for 2019/2020 has been circulated with the papers for the meeting. The Clerk is recommending a 2% increase in the precept.

13) Planning applications

9 2018 0980 - the felling of 8 conifer trees at the stables 1 bretby mews unnamed road through Bretby Park, Bretby

9 2018 1126 - the erection of an extension and 1.8m high boundary wall and gates at 60 Bretby Lane, Bretby

9 2018 1095 - the erection of pergola at Bretby Cottage, Repton Road, Bretby

9 2018 1035 - the erection of a replacement conservatory at Greysich Farm, Greysich Lane, Bretby

15) To receive reports from Meetings attended

- Police and Council Liaison Meeting at Butterley HQ– 15<sup>th</sup> October 2018

The Clerk attended the meeting, when only 2 representatives from S Derbyshire were in attendance, in total there was approx. 45 persons attending, mainly from the north west and north east of the County, but with the low numbers representing the south, few matters/areas of concern were raised, the focus of the meeting was therefore towards the north of the county. Finances for the police continues to be challenging with over 400 officers having left in the last 4 years who have not been replaced. Crimes themselves have changed and priority crimes have been identified to which resources are directed (eg fraud, CSE, modern slavery), and whilst the police are aware that local communities wish to see police on the beat and dealing with low level crimes; finances do not currently allow for this to happen in the foreseeable future. The police do wish to see increase interaction with communities but effective means of doing this are still being worked through.

The current chief has been in post for 18 months and issued the directive that no police should attend any Parish Council meeting, there are forums in place across the district for interaction between the police and councils, in S Derbyshire this is the Safer Neighbourhood Forums; there are no plans for this to change in the future. The Derbyshire Alert will be reintroduced.

The message is that as crimes are changing, as technology is changing, so policing is also changing and being brought into the modern digital age.

It was agreed that the meeting had many benefits and future meetings will be arranged.