

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 14th January 2019

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Meeting of the Parish Council meeting of Bretby Parish Council which is to be held at 7.30pm on 21st JANUARY 2019 in the Wragg Room, St Wystan's Church, Bretby.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

PARISH COUNCIL MEETING – AGENDA – 7.30pm

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a disclosable pecuniary interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)
 - (a) A period of not more than 15 minutes will be made available for members of the public to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 15th November 2018 (Copy already circulated)
6. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
7. Chairman’s Announcements.
8. Report of the Clerk, to include an update on items from the last meeting

9. Governance
 - a) To co-opt Parish Councillors
 - b) Risk Register update
 - c) General Data Protection Regulations (GDPR)
10. Drainage issues
11. Correspondence - As per attached list
12. Finance
 - (a) Accounts for Payment - As per attached sheet
 - (b) To agree the bank reconciliation
 - (c) To consider any requests for funds made under S137
 - (d) To set the budget and precept for 2019/2020
13. To consider Planning Applications
14. To consider any Consultations received
15. Items for information only
 - (a) To receive reports from Meetings attended
 - (b) Notification of Forthcoming meeting
DCC – Parish and County Councils liaison meeting – 29th January 2019 at DCC offices, Matlock – 6-8pm
 - (c) Training Sessions
See DALC circulars which have been provided to all Cllrs
16. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
 - Salary review
17. Date of next meeting and items for inclusion

Clerk's Report – January 2019

Agenda item

9) Governance

a) Co-option of Parish Cllr vacancy.

No expressions of interest have been received for the vacancy. As the next Parish Council elections are within 6 months (to be held on 2nd May) there is no longer a legal requirement for the Parish Council to actively seek to co-opt to fill the vacancy.

b) Risk Register

The Clerk has no changes to make to the Changes to the Risk Register.

c) General Data Protection Regulations (GDPR)

No further information or action is recommended.

11) Correspondence – January 2019

1. DALC – Various circulars
2. DCC – Notification of the diversion of public footpath 2 (Oldicote Farm)

All Cllrs have been circulated with the information prior to the meeting.

12a) Accounts for Payment

BACS	Mrs J Storer – expenses	£
BACS	HMRC – Clerk's tax (Jan)	£33.40
BACS	HMRC – Clerk's tax (Feb)	£33.40
BACS	DCC – Pension contribution (Jan)	£37.83
BACS	DCC – Pension contribution (Feb)	£37.83
s/o	Mrs J Storer – Clerk fee for Jan	£124.02
s/o	Mrs J Storer – Clerk fee for Feb	£124.02

Money Received

Deposit interest (Nov 18)	£0.13
Deposit interest (Dec 18)	£0.13

Balance at bank at 31.12.18

Deposit account	£3,008.45
Current account	£4,877.36

b) Bank Reconciliation

It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.

c) Requests for funding via S137

No requests for funding have been received.

d) Precept for 2019/2020

Min 18/419 – The recommendation made at the last Parish Council meeting was for a 1% increase in the precept to £3516.00.

13) Planning applications

9 2018 1141 - prior notification for the erection of an agricultural building at Hill Farm, Knights Lane, Bretby

9 2018 1200 - the felling of (hornbeam) tree at Honeysuckle Cottage, The Green, Bretby

9 2018 1312 – the erection of extensions at 101 Bretby Lane, Bretby

9 2018 1033 – the sub division of existing property to 2 dwellings at Greysich Farm, Greysich Lane, Bretby