

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)
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Date: 10th May 2012

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ANNUAL PARISH COUNCIL MEETING & ORDINARY PARISH MEETING

I write to inform you that the next Parish Council Meeting, at which your attendance is requested, will be held on **Monday 21st May 2012** at the Wragg Room, St Wystan's Church, Bretby on at 7.15 pm.

Yours sincerely

Jacqui Storer
Clerk

ANNUAL PARISH COUNCIL MEETING

1. Election of Chairman
2. Chairman to take and sign the Declaration of Office
3. Election of Vice Chairman
4. Vice Chairman to take and sign the Declaration of Office
5. Review/Completion of Register of Interests
6. Appointment of Committees – if required
7. Appointment of Cllrs to External Bodies
8. To review the Standing Orders
9. To review the Financial Regulations

ORDINARY PARISH MEETING
21st May 2012

PUBLIC PARTICIPATION

1. At the start of the meeting a period will be made available for members of the public to ask questions or submit comments to the Parish Councillors
2. If a County Councillor or District Councillor is in attendance, members will be given the opportunity to raise any relevant matters.

AGENDA

ORDINARY PARISH MEETING
PART 1 NON –EXEMPT INFORMATION

1. Any Member to declare an interest
2. To receive apologies for absence
3. To confirm the Non-Exempt Minutes of the Last Meeting held on 26th March 2012 (previously circulated)
4. To determine which items if any on Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:-
That under Section 100(A) of the Local Government Act 1972, the Public be excluded from the meeting during consideration of the business set out in the Agenda item(s). (to be specified by Council) on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in the report(s) or otherwise indicated at the meeting.
5. Outstanding matters from the last meeting
6. To receive the Clerk's Report
7. Chairman's Report
8. To receive reports from Parish Councillors
 - i) Reports from Meetings attended
 - a) SDDC – Notification of Flood Liaison meeting 29/03/12
 - b) Area Safer meeting & Neighbourhood meeting – 01/05/12 – Repton Village Hall
 - ii) Other Reports from Councillors
 - iii) Notification of Forthcoming meetings
None yet known
9. Planning Applications and Decisions (see attached sheet).

10. Correspondence (See attached sheet)

11. Finance:

- a) Accounts for Payment (see attached sheet)
- b) To accept the accounts for the year ending 31st March 2012
- c) To complete the Annual Audit Return
- d) Review of Risk Assessment
- e) Future payroll system

12. Future Agenda items

13. Date of Next Meetings

PART TWO – EXEMPT ITEMS

No items

CORRESPONDENCE – May 2012

- 1 DALC – Various circulars
- 2 SDDC – Outcomes of Flooding Meeting held 29.03.12, to be found on the SDDC website
- 3 SDDC – Community & Planning Briefing Session
- 4 St Wystan’s PCC – Request for use of Village Green for Car Boot Sales
- 5 SDDC – Safer Neighbourhood & Area Forum Agenda 01/05/12
- 6 SDDC – Annual Civic Meeting 29/05/12
- 7 Parishioner query regarding closure of footpath next to Stanhope Arms
- 8 Local Government Boundary Commission

ACCOUNTS FOR PAYMENT

000291	HMRC – Clerk’s tax (May)	£XX
000292	HMRC – Clerk’s tax (June)	£XX
000293	Mrs J Storer – Petty Cash	£XX
000294	Aon – Insurance 2012/2013	£371.76
000295	B Wood – Internal Audit for 2011/12	£52.50

s/o	Mrs J Storer – Clerk’s fee (Apr)	£XX
s/o	Mrs J Storer – Clerk’s fee (May)	£XX

Money Received

Precept	£1772.00
SDDC – Refund of concurrent expenses	£298.00

PLANNING MATTERS

Planning Applications

9 2012 0192 -the conversion and extension of existing garage to form granny annexe at 70 Bretby Lane, Bretby, Burton on Trent

9 2012 0231 - the replacement of rear external stairs at 82 Ashby Road East, Bretby, Burton on Trent

9 2012 0260 - the formation of a hard standing and the erection of container storage units at land adjacent to building 4h Bretby Business Park, Ashby Road East, Bretby, Burton on Trent