

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 16<sup>th</sup> January 2017

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Parish Council meeting of Bretby Parish Council which is to be held on Monday 23<sup>rd</sup> January 2017 in the Wragg Room, St Wystan's Church, Bretby at 7.30pm

**Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.**

Yours sincerely

Jacqui Storer  
Clerk

## PARISH COUNCIL MEETING – AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

*The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.*

- 4 Public Speaking – (15 Minutes)
  - (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 5 To co-opt Parish Councillors
- 6 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 14<sup>th</sup> November 2016 (Copy already circulated)
7. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

**“In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”**

8. Chairman's Announcements.
9. Report of the Clerk, to include an update on items from the last meeting
10. Governance
11. Drainage issues
12. Correspondence - As per attached list
13. Finance
  - (a) Accounts for Payment - As per attached sheet
  - (b) Risk Assessment update
  - (c) To consider any requests for funds made under S137
  - (d) To agree the bank reconciliation to 25th December 2017
  - (e) To set the precept for 2017/18
14. To consider Planning Applications – as per attached list
15. To consider any Consultations received
16. Items for information only
  - (a) To receive reports from Meetings attended
  - (b) Notification of Forthcoming meetings  
Safer Neighbourhood & Area Forum – 31<sup>st</sup> January 2017
  - (c) Training Sessions  
*See DALC circulars*
17. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
  - Clerk's salary award
18. Date of next meeting and items for inclusion

## Clerk's Report – January 2017

### Agenda item

9) Clerk's Report

No expressions have been received in the two vacancies for Parish Cllrs.

10) Governance

No items are raised.

12) Correspondence – January 2107

1. DALC – Various circulars
2. DCC – Shale Gas and Fracking Informative Note – November 2016  
*This information sheet has been emailed to all Cllrs and explains that some 50 licences have been granted for initial investigative works, located in the north of the county, coming as far south as Amber Valley.*
3. Framptons – Invitation to attend an exhibition on 1<sup>st</sup> December 2016, relating to a proposed residential scheme of up to 250 homes on land off Sales Lane, Winshill
4. DCC – Derby & Derbyshire Minerals Local Plan – consultation
5. SDDC – Summer Sports Activities
6. DALC – confirmation that the capping of parish councils precept has been deferred.
7. DCC – Scrutiny review of broadband access – deadline for comments 31.01.17
8. Clerks & Councils Direct – January 2017 edition
9. SDDC – Notification of Safer Neighbourhood meeting & Area Meeting – 31<sup>st</sup> January 2017

13a) Accounts for Payment

0004	Mrs J Storer – expenses	£TBC
0004	DCC – Pension contribution (Jan)	£XX
004	HMRC – Clerk's tax (Jan)	£XX
004	HMRC – Clerk's tax (Feb)	£XX
004	DCC – Pension contribution (Feb)	£XX
	DCC – Pension contribution (March)	£XX
	HMRC – Clerk's tax (March)	£XX
s/o	Mrs J Storer – Clerk fee for January	£XX
s/o	Mrs J Storer – Clerk fee for February	£XX
s/o	Mrs J Storer – Clerk fee for March	£XX

Money Received

Deposit interest (Nov)	£0.12
Deposit interest (Dec)	£0.12

- 13b) Risk Assessment  
No changes are brought before the Council for approval
- 13c) Requests for funding via S137  
No requests have been made.
- 13d) Bank Reconciliation  
It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.
- 14) Planning applications  
9 2016 1287 - Application to retain the handrail on the roof terrace at 8 Bretby Lane, Bretby
- 15) Consultations  
DCC – Derby & Derbyshire Minerals Local Plan – consultation – deadline 29<sup>th</sup> January 2017.