

BRETBY PARISH COUNCIL

Mrs J Storer (Clerk)

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Date: 13th June 2019

To: The Chairman and Members of Bretby Parish Council

Dear Councillor,

ORDINARY PARISH MEETING

You are summoned to attend the Ordinary Meeting of the Parish Council meeting of Bretby Parish Council which is to be held at 7.30pm on Monday 24th June 2019 in the Wragg Room, St Wystan's Church, Bretby.

Members are asked to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Jacqui Storer
Clerk

PARISH COUNCIL MEETING – AGENDA

- 1 To receive apologies for absence.
- 2 Variation of Order of Business
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 Public Speaking – (15 Minutes)

(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Ordinary Meeting of the Parish Council held on 10th May 2019 (Copy already circulated)

6. To approve the Minutes of the Annual Meeting of the Parish Council held on 10th May 2019 (Copy already circulated)

7. To approve the Minutes of the Annual Meeting of the Parish held on 10th May 2019 (Copy already circulated)

8. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“In view of the confidential nature of item to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

9. Chairman’s Announcements.
10. Report of the Clerk, to include an update on items from the last meeting
11. Governance
 - a) Risk Register update
 - b) General Data Protection Regulations (GDPR)
 - c) To consider the setting of a Five Year Plan including a fund raising event – Min 19/584d
12. Drainage issues
13. Correspondence
14. Finance
 - (a) Accounts for Payment
 - (b) To confirm the appointment of Mr B Wood as the internal auditor for the year 2019/20
 - (c) To consider any requests for funds made under S137
15. To consider Planning Applications
16. To consider any Consultations received
None received at time of preparing the agenda
17. Items for information only
 - (a) To receive reports from Meetings attended
SDDC – Civic Service – 23rd May 2019
Area Forum – Stenson Fields School, on 20th June 2019
 - (b) Notification of Forthcoming meeting
 - (c) Training Sessions
See DALC circulars which have been provided to all Cllrs
18. To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings or commercially sensitive information) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”
19. Date of next meeting and items for inclusion
Suggested date 16th SEPTEMBER 2019

Clerk's Report – June 2019

Agenda item

10) Clerk's Report

Min 19/582 – The Clerk has reported the concerns about the remains of the former Bretby Castle to Heritage England, the concerns are to be investigated.

11) Governance

11a) Risk Register

The Clerk has no changes to make to the Changes to the Risk Register.

11b) General Data Protection Regulations (GDPR)

No changes are recommended.

11c) Five Year Plan

It is good practice to have a long term plan for activities and improvements to the Parish, this enables the Parish Council to react quickly to funding opportunities and demonstrates that the Parish Council has a direction and is working for the local community.

13) Correspondence – June 2018

1. DALC – Various circulars

All Cllrs have been circulated with the information prior to the meeting.

14a) Accounts for Payment

BACS	Mrs J Storer – expenses	£31.76
BACS	HMRC – Clerk's tax (May)	£34.20
BACS	DCC – Pension contribution (May)	£37.96
BACS	HMRC – Clerk's tax (June)	£34.20
BACS	DCC – Pension contribution (June)	£37.96
s/o	Mrs J Storer – Clerk fee for May	£128.40
s/o	Mrs J Storer – Clerk fee for June	£128.40

Money Received

Deposit interest (May)	£0.12
Deposit interest (June)	£0.13
SDDC – concurrent function refund	£98.00

Balance at bank 13.06.19

Deposit account	£3009.20
Current account	£4623.53

14b) Bank Reconciliation

It is good practice for the Parish Council to review the bank reconciliations to ensure that there is no unauthorised transactions occurring. The bank reconciliation will be presented at the meeting for review and signing.

- 14c) Requests for funding via S137
No requests for funding have been received.
- 15) Planning applications
No planning applications have been received.