

**BRETBY PARISH COUNCIL**  
**MINUTES OF THE ANNUAL PARISH MEETING AND THE**  
**ORDINARY PARISH MEETING HELD**  
**MONDAY 19<sup>th</sup> MAY 2014**  
**IN THE WRAGG ROOM, ST WYSTANS, BRETBY**

**Present:** Cllr M Falder (Chairman), Cllr M Bridges, Cllr Mrs P Newton, Cllr G Corner , Cllr A Badger, Cllr Mrs J Wilkinson, Cllr L Meyrick.

**In Attendance:** Mrs J Storer – Clerk  
District Councillor Michael Stanton  
County Councillor Linda Chilton (to 8:10pm)

**ANNUAL PARISH MEETING**

**14/01 Election of Chairman**

Cllr Falder was nominated by Cllr Newton and seconded by Cllr Bridges. There were no other nominations. Cllr Falder was unanimously elected as Chairman of the Parish Council.

**14/02 Chairman to take and sign the Declaration of office**

Cllr Falder signed the Declaration of Office for the position of Chairman.

**14/03 Election of Vice Chairman**

Cllr Bridges was nominated by Cllr Falder and seconded by Cllr Corner. There were no other nominations. Cllr Bridges was unanimously elected as Vice Chairman of the Parish Council.

**14/04 Vice Chairman to take and sign the Declaration of Office**

Cllr Bridges signed the Declaration of Office for the position of Vice Chairman.

**14/05 Review/Completion of Register of Interests**

There were no amendments to be made to the Register of Interests.

**14/06 Appointment of Committees – if required**

RESOLVED it was not necessary to have any committees.

**14/07 Appointment of Cllrs to External Bodies and arrangements for reporting back**

Cllr Badger will continue to attend the Safer Neighbourhood and Area Meetings.

**14/08 To review the Standing Orders**

The Standing Orders have recently been reviewed and no amendments were identified.

**14/09 To review the Financial Regulations**

The Financial Regulations have recently been reviewed and no amendments were identified.

**14/10 Review of inventory of land and assets including buildings and office equipment.**

The list of assets owned by the Parish Council was reviewed. No omissions were noted and there had been no additions or disposals during the year.

**14/11 Review and confirmation of arrangements for insurance cover in respect of all Insured risks.**

Last year the Council changed insurers and opted to take out the three year price plan. There have been no changes to the policy, but when the new noticeboard is in situ, the Clerk will advise the insurance company.

**14/12 Review of the Council's and/or employees' memberships of other bodies.**

The Parish Council is currently a member of and will continue to have membership with DALC. No other memberships were identified.

**14/13 Reviewing the Council's complaints procedure.**

The Complaints procedure as previously circulated was reviewed and no amendments were made.

**ORDINARY PARISH COUNCIL MEETING**

**14/14 Apologies**

Apologies were received and accepted from Cllr P Smith

**14/15 Variation of Order of Business**

No items were identified that required the order of business to be varied.

**14/16 Declaration of Interests:**

Declarations were received from Cllr Corner on application 9 2014 0420 (Common Farm) as a family member has a connection regarding any resale of land and from Cllr Bridges as he is a friend of the applicant.

**14/17 Public Speaking**

**a) Members of the Public and council to comment on any matter**

No members of the public were present.

**b) Police, County Council and District Council members to raise any relevant matter**

**Police**

No police were in attendance and no report has been received.

**County Council**

Cllr Chilton updated the Council on the Library Consultation process to date. Stage 2 of the consultation commences today and ends on 9<sup>th</sup> August. DCC is proposing a combination of reductions of vans and/or lorries and that a selected service is provided on a monthly basis to a reduced number of areas.

An additional £2.9m has been provided to DCC from Central Government for repairs to potholes within the County.

Cllr Meyrick requested an update on the Broadband upgrade. Cllr Chilton reported that everything is on for the target of broadband for all within Derbyshire by 2017. There are minor setbacks, but the overall target is on schedule.

#### District Council

Cllr Stanton reported that AVBC Local Plan was rejected by the Planning Inspector and the reasons for this rejection were unclear. As a consequence, SDDC Local Plan's submission has been delayed until SDDC is sure that similar reasons will not be applied to the SDDC Local Plan.

8.10pm Cllr Chilton left the meeting.

Confirmation was provided to the meeting that HS2 will not be routed through Newton Solney.

#### **c) Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation**

No representations were made

**14/18 To confirm the Non-Exempt Minutes of the Last Meeting held on 24<sup>th</sup> March 2014**, these were circulated, read, approved and signed as a correct record by Cllr Falder.

**14/19 To determine which items if any, should be taken with the public excluded.**  
No items were deemed necessary to be taken in Part 2.

**14/20 To receive the Chairman's Announcements**  
Cllr Falder reported that he had nothing further to report.

**14/21 To receive the Clerk's Report**  
The Clerk's report as previously circulated was accepted.

#### **14/22 Correspondence**

1. DALC – Various circulars
2. SDDC – Notification of Joint Meeting with Parish Councils and SDDC – 30<sup>th</sup> April 2014
3. Came & Co – Spring Newsletter
4. Cllr Chilton – Update on Bretby Lane drainage
5. SDDC – Invite to Annual Civic Council Meeting – 29<sup>th</sup> May 2014
6. SDDC – Notice of Safer Neighbourhood Forum & Area Forum on 2<sup>nd</sup> June 2014

#### **14/23 Finance**

##### **(a) Accounts for Payment**

The following accounts were passed for payment

|       |  |        |
|-------|--|--------|
| 00353 | Mrs J Storer – Petty Cash                  | £75.55 |
| 00354 | HMRC – Clerk's tax (May)                   | £25.00 |
| 00356 | HMRC – Clerk's tax (June)                  | £25.00 |
| 00357 | Mr B Wood – Internal Audit fee for 2013/14 | £45.30 |
| s/o   | Mrs J Storer – Clerk fee June              | £XX    |
| s/o   | Mrs J Storer – Clerk fee for July          | £XX    |

### Money Received

|  |          |
|--|----------|
| HMRC – VAT refund for 2013/14          | £25.41   |
| SDDC – First half of precept           | £1836.50 |
| SDDC – Grant                           | £73.50   |
| SDDC – S136 Concurrent expenses refund | £340.79  |

- (b) Risk Assessment  
There are no known additional items that require including in the risk assessment.
- (c) Approval of the accounts for the year ending 31<sup>st</sup> March 2014  
The accounts as previously circulated were accepted and approved. The accounts had been audited by the Internal Auditor, Mr B wood, who reported that the accounts were in good order and there were no areas of concern. The Clerk was asked if the level of reserves was appropriate. The Clerk advised that the level of the reserves held at 31.03.14 was correct at the recommended level of between one and one and a half times the precept. The Council had previously agreed to increase the level of reserves to meet this recommendation. No other queries were raised.  
***RESOLVED to accept the accounts for the year ending 31.03.14 as previously circulated***
- (d) To complete the Audit Return for the year ending 31<sup>st</sup> March 2014  
The Audit Return was completed and signed by the Chairman and by the Clerk.

### **14/24 To consider Planning Applications**

9 2014 0256 - The erection of an extension at 9 Bretby Lane, Bretby

***No Objections***

9 2014 0420 – The demolition of lean to building attached to barn, extension of barn and change of use to former residential accommodation and associated amenity space at Common Farm, 81 Bretby Lane, Bretby

Cllrs Corner and Bridges both declared personal interests in this application. Both remained in the meeting but took no part in the discussions.

***No objections***

### **14/25 Consultations**

DALC – revised constitution

No comments were made.

### **14/26 Items for information only**

- (a) Reports from Meetings attended - No report was received
- (b) Notification of Forthcoming meetings - None identified
- (c) Councillors comments  
Cllrs Falder, Badger, Bridges and Wilkinson will meet before the end of the week to agree a location and to site the noticeboard.

**14/27 Future Agenda Items**

Breby Lane drains

**14/28 Date of next meeting**

The next Parish Council meeting will be held on Monday 14<sup>th</sup> July 2014 at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting at 8:38pm.