

**BRETBY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH MEETING HELD
TUESDAY 19th NOVEMBER 2019 AT 7:30pm
IN THE WRAGG ROOM, ST WYSTANS, BRETBY**

Present: Cllr M Falder (Chairman), Cllr L Meyrick, Cllr, Cllr G Corner, Cllr Toone

In Attendance: Mrs J Storer – Clerk, District Cllr Haines (to 8:17pm), District Cllr Churchill (to 8:17pm), County Cllr Chilton (from 7:40pm to 7:57pm)

19/622 Apologies

Apologies were noted from Cllr S Betteridge-Sorby (personal), Cllr K Kemp (personal).
As a quorum was established, the Chairman commenced the meeting.

19/623 Variation of Order of Business

There was no alteration to the variation of the order of business.

19/624 Declaration of Interests:

Cllrs considered their obligations relating to declaration of interests. No declarations were made.

19/625 Public Speaking

a) Members of the Public and Council to comment on any matter

No members of the public were present.

b) County Council and District Council members to raise any relevant matter

District & County Council

The Church has previously been the local polling station but it is unavailable for the general election on 12th December; SDDC has made arrangements for the polling station to be in the grounds of Keepers Cottage. The Clerk explained that efforts had been made to work with SDDC Elections Dept to find a suitable location but there had been a lack of communication from SDDC. Cllr Churchill was asked to pass on the parish council's comments, observations and frustrations.

The leaking pipe across the field at the rear of the Old School House burst on 16th November and STW was unable to affect any repairs until the following day. Cllr Churchill will write again about the poor maintenance of the pipe and will pursue the matter.

Enquires were made if the Clean Team had carried out any investigations into the dumping of a significant number of bin bags, over 100 black bin bags, at Robins Cross. Cllr Haines has spoken with officers on this matter and reported that the area is not yet classified as a hot spot for flytipping but signage has increased and investigations are being carried out as to the possible culprit(s). Thanks were extended to the Clean Team for the work they have taken relating to flytipping generally within the parish.

7:40pm Cllr Chilton arrived

The amount of rain in the last six weeks has resulted in Watery Lane being constantly flooded during this time. The water is not draining away. The top of Newton Lane was worse than Watery Lane, the drains on the left side of the lane are blocked, the gully on the lane is also silted; water still continually flows along the lane. Two drains on Geary Lane which were packed with debris, were cleared very quickly and Geary Lane suffered minimal flooding, highlighting the need to have a robust maintenance and cleaning programme for the drains – all Cllrs agreeing that if this is introduced then some instances of flooding can and could have been avoided.. A request was made to both the District and County Cllrs to campaign for the maintenance and routine clearing of the drains over the summer months.

Cllr Chilton will raise these matters at the STW Flood meeting at Melbourne tomorrow.

Numerous potholes around the village were reported to Cllr Chilton; some of which are under flood water and are not visible to motorists resulting in some damage to vehicles.

7:57pm Cllr Chilton left the meeting.

c) **Parish Council Members declaring an interest other than Disclosable Pecuniary Interest wishing to make representation**

No representations were made.

19/626 To confirm the Minutes of the Ordinary Meeting held on 23rd September 2019

These were circulated, read, approved and signed as a correct record by Cllr Falder.

19/627 To determine which items if any, should be taken with the public excluded.

No items were deemed necessary to be taken with the public excluded.

19/628 To receive the Chairman's Announcements

The mirror at the end of Hospital Lane has been replaced.

The signpost on the A511 directing to The Crematorium has been reinstated but two further signs have now been removed/knocked over.

19/629 To receive the Report of the Clerk

The Clerk's report as previously circulated was accepted with no further comments.

The BT kiosk has been repaired and is to be painted in early 2020. (Min 19/615f)

The Clerk has circulated an email yesterday from SDDC Tree Officer which advised that work was required to the trees on the Green. The beech trees were planted after the second world war and the oak tree was planted to celebrate the oak tree. SDDC considers that it maintains the Green, and the parish council agreed that the work will be undertaken by SDDC.

19/630 Governance

a) Risk Register update

There are no recommended changes to the risk register.

RESOLVED to make no changes to the risk register.

b) General Data Protection Regulations (GDPR)

The Clerk reported that there are no further information or action recommended.

c) To consider the setting of a Five Year Plan including a fund raising event – Min 19/584d

This matter will be deferred to the next meeting together with a report on the possible Bretby in Bloom.

d) To consider information about the former Bretby Castle and how to display the information – Min 19/599

Cllr Corner has made some enquiries about how to inform people that access to the castle is not open to the public but nothing tangible has yet appeared.

e) To adopt the protocol for the death of a senior royal

RESOLVED to adopt the protocol, as previously circulated, without amendment.

f) Website compliance

The current website is old and does not comply with the new regulations that came into effect in September 2019. A new website will be revamped and circulated to Cllrs over the Christmas period.

19/631 Drainage issues

No other matters were raised other than that raised at the start of the meeting.

19/632 Correspondence

All Cllrs have been circulated with the information prior to the meeting.

1. DALC – Various circulars
2. SDDC – Call for sites for the Local Plan
3. Resident – offering the local history collection to the parish council for safe keeping

The principle of safe storage of the local history artefacts is accepted, but the preferred location for safe keeping is at the Local History archive at Matlock. A sign can be placed in the Church and noticeboard informing residents that the local records office at Matlock hold the archives and of the contact details.

8:17pm Cllrs Haines and Churchill left the meeting.

19/633 Finance

(a) Accounts for Payment

Paid under Clerk's delegated authority

None

Accounts for Payment

BACS	Mrs J Storer – expenses	£147.59
BACS	HMRC – Clerk's tax (Sept)	£34.20
BACS	DCC – Pension contribution (Sept)	£37.96
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BACS	DCC – Pension contribution (Oct)	£37.96
BACS	SLCC – Conference fee	£192.00
	(to be recharged)	
BACS	PKF LLP – 2018/19 audit fee	£240.00
BACS	Mrs J Storer – Clerk use of home (Oct – Dec 19)	£48.26
s/o	Mrs J Storer – Clerk fee for Sept	£128.40
s/o	Mrs J Storer – Clerk fee for Oct	£128.40
cheque 0506	Cllr Falder – reimbursement for the new highway mirror	£40.00
cheque 0507	Poppy Appeal for Remembrance Wreaths	£50.00

Money Received

Deposit interest (Sept)	£0.13
Deposit interest (Oct)	£0.12
Deposit interest (Nov)	£0.14

Bank balances at 24th October 2019

Deposit account	£3,009.84
Current account	£5,131.37

b) Bank Reconciliation

The bank reconciliation was presented and approved.

c) Requests for funding via S137

No requests for funding have been received.

d) To receive the external audit report for 2018/19

The external audit has been completed and there are no matters brought to the parish council's attention. The notices advertising the closure of the audit period have been displayed.

19/634 To consider Planning Applications

DMPN/2019/1170 - Prior Notification for erection of a straw barn at Shades Farm, Unnamed Road from Geary Lane To Town Farm, Burton On Trent, DE15 0RD

RESOLVED no objections

DMPN/2019/1171 - Prior Notification for erection of a machinery storage barn at Shades Farm, Unnamed Road from Geary Lane To Town Farm, Burton On Trent, DE15 0RD

RESOLVED no objections

19/635 Consultations

No consultations have been received.

19/636 Items for information only

(a) Reports from Meetings attended

Safer Neighbourhood and Area Forum – 7th November 2019 at Milton Village Hall at 6.30pm. No representative attended the meeting.

(b) Notification of Forthcoming meeting

None are known.

(c) Parish Cllrs Reports

No reports were made.

19/637 Date of next meeting

The next Parish Council meeting will be held on MONDAY 27th January 2020 at 7.30pm at St Wystan's Church.

There being no further business, the Chairman closed the meeting at 8:36pm.